

Maple Valley Township – Coral Community Center 4662 N Bailey Rd. Coral, MI 49322
Regular Board Meeting Minutes for **February 12, 2024**

Meeting called to order 7:00 pm / Pledge of Allegiance by Supervisor, Dan Boes

Board Members Present: Dan Boes, Lee Frandsen, Andi Knapp, Tim Thornhill, Miranda Brewer

Guests Present: approximately 19 community members signed in.

Approval of Minutes: **Motion** Frandsen 2nd Thornhill to approve Minutes from January 8 Regular meeting Motion passed unanimously.

Approval of Agenda: **Motion** Frandsen 2nd Thornhill to approve the agenda. Motion passed unanimously.

Public comment on Agenda items: Opened at 7:01– Question about location of Annual Meeting, it will be held in the Coral Community Center on March 30 at 9:00 am

Annual Report from Tamarack District Library - Director of the Tamarack District Library presented annual report, Bond will be paid off 4 years early, FY 2022-2023 highlights – 3449 Registered users, 55,440 Library Visits, 84 Programs, 4330 Program attendance, Replaced 5 PC's, Updated security cameras, updated interior light to LED, installed fence around generator, built pavilion. Working towards a bookmobile to go to locations throughout the community – there is a survey currently available.

Supervisor's Report – There are 2 positions on the Planning Commission that need to be filled – nominated Penny Bassett & Anne Miller **Motion** Knapp 2nd Thornhill to appoint Penny Bassett & Anne Miller to the Planning Commission. Motion passed unanimously. Civil Infractions letters have been sent out to 5 different properties in the township, 3 properties are now past the 30 day timeline to correct violation(s), moving forward with the ticket process. Parks & Rec Committee 3 people have send letters of interest to the Supervisor, talking to a couple more people & looking the organization of the committee. All positions on the Township Board are on the ballot this year in November, if interested in running paperwork must be filed with the Township Clerk.

Treasurer's Report: : Beginning Balances-General Fund \$201,896.01 ARPA Fund \$23,963.56 Ending Balances - General Fund \$282,826.60, ARPA Fund \$23,614.56 **Motion** Knapp 2nd Frandsen to approve the Treasurer's report as presented. Motion passed unanimously

Reading of the Bills: Ck # 9536 - #9562, ARPA Ck#1045 (plus online/CC payments) Totaling: \$70,481.87 **Motion** Frandsen 2nd Brewer to pay bills as presented. Yes: Knapp, Frandsen, Podell, Thornhill & Boes Nays: None Motion passed.

Clerk's Report: 1. Presidential Primary – Tuesday, February 27, 2024 – early voting will be handled by the County Clerk in Stanton at the Montcalm County Emergency Preparedness Building located 651 N. State St. Stanton 48888 Dates to vote early are Saturday, February 17 – February 25, 2024 Hours: 8:30 am to 4:30 pm except Wednesday, February 21 hours will be 11:00 am to 7:00 pm - Anyone interested in running of a township elected position must file paperwork with the Twp Clerk and the deadline is April 23 @ 4:00 pm. / Saturday, April 27, 2024 MVT Clean up day 8:00 am to 2:00 pm

Report from County Commissioner, Pat Carr: not present

Report from Planning Commission: Short Term Rental Ordinance has been sent to the attorney for review, next meeting schedule for March 7, 2024.

Report from Zoning Administrator – Dave Kelsey: No permits were issued for January 2024, County Sherriff is working on the Paris Rd. blight issue.

Report from Community Center: Clerk presented a change in rates for Resident Rentals – **Motion** Brewer 2nd Thornhill to changes resident rental rates to the following – full day \$300, ½ day \$200, 5 hour block \$75 Motion passed unanimously.

Report from Fire Board: 5 runs in MVT, Downpayment on Airboat, will be kept at the Lakeview station, Treasurer is still in need of the last audit of the fire district.

Report from Cemetery Coordinator: 1 burial in January & tree limbs down in Trufant Cemetery. Quote from Imhoff Forestry for tree removal & clean up of Trufant Cemetery (\$1000) & clean up ball diamond in Trufant (\$500) **Motion** Frandsen 2nd Thornhill to accept bid from Imhoff Forestry. Motion passed.

Old Business:

- A. **Code Enforcement Officer** – board presented with a job description & pay range across MI in 2023, ranging from Top earners \$35/hr to very low \$20/hr. Motion Frandsen 2nd Brewer to accept job description with a pay of \$26/hr / annually \$13,500 Motion passed unanimously.
- B. **Reminder** – Montcalm MTA meeting on Tuesday, February 20
- C. **Coral Park** – portion of the Township pavilion & a couple pieces of play ground equipment are on the church's property. The Township has had a survey done & has offered a property line adjustment to the church owner to take back 132' x 66' which the township pavilion is on. The church asked the township for \$50,000 for the 132' x 66'. The board declined this offer.
- D. **Veteran's Park** – a board member has heard a lot of comments about the discussion about moving the Veteran's Park. Just a reminder that the Township will never own the property the Veteran's Park is on. The board is trying to come up with a future plan for when the park will be moved and improved.

New Business:

1. **Mowing Proposals** – Motion Knapp 2nd Frandsen to accept a 2 year contract from Heckman & Sons – Trufant Parks \$900 Cemeteries \$17,700 = \$18,200 for 2024 & 2025 mowing seasons. Steve Kain mowing Coral Park & Township Complex - \$250/ea mowing, Spring cleanup \$250 & Fall Clean up \$400 Motion passed unanimously. Sexton Contract – Motion Knapp 2nd Brewer to accept 2 yr Contract from Randy Heckman for sexton services. Full Adult Burial \$450, Child burial \$200, Infant Burial \$200, Cremations \$150. Motion passed unanimously.

2. **Salary Resolutions FY 24/25 –**

FY 2023 - 2024 Annual Salaries: Supervisor - \$13,000 Clerk - \$18,500 Treasurer - \$15,500 Trustees - \$1200 + \$45/meeting Each board position gets \$80/month for Home Office Reimbursement (not taxed) Trustees get \$20/month for Phone Compensation (not taxed)

Proposed FY 2024 – 2025 Annual Salaries:

Resolution by Frandsen 2nd Thornhill for Supervisor's Salary to be for 2024 -2025 Fiscal Year \$14,000

Roll Call Vote Ayes: Brewer, Frandsen, Knapp, Thornhill, Boes Nays: None Resolution passed.

Resolution by Brewer 2nd Frandsen for Clerk's Salary to be for 2024 -2025 Fiscal Year \$19,500

Roll Call Vote – Ayes: Thornhill, Knapp, Brewer, Frandsen, Boes Nays: None Resolution passed.

Resolution by Knapp 2nd Frandsen for Treasurer's Salary to be for 2024 -2025 Fiscal Year \$16,500

Roll Call Vote – Ayes: Frandsen, Thornhill, Brewer, Knapp, Boes Nays: None Resolution passed.

Resolution by Knapp 2nd Brewer for Trustee's Salary to be for 2024 -2025 Fiscal Year \$2400.00 with a per diem of \$45/meeting attended. Roll Call Vote – Ayes: Knapp, Frandsen, Brewer, Thornhill, Boes Nays: None Resolution passed.

3. **Poverty Exemption Resolution** – Motion Knapp 2nd Frandsen to adopt Policy & guidelines for Poverty Exemptions Roll call vote – Brewer, Thornhill, Frandsen, Knapp & Boes Resolution adopted

Public Comment: Started at 8:32 pm

Things mentioned: Swings in Petersen Park need to be replaced, Tri-County School may have playground equipment available from closed school, is township interested in owning church in Coral, Citizen for Local Control have petitions available for those wishing to sign.

Adjournment: Motion Frandsen 2nd Brewer to adjourn at 8:46 pm. Motion passed unanimously.

Respectfully submitted: Andi Knapp MVT Clerk

Next Meeting: Monday, March 11, 2024, at 7:00 pm