

Maple Valley Township – Coral Community Center 4662 N Bailey Rd. Coral, MI 49322
Regular Board Meeting Minutes for **January 8, 2024**

Meeting called to order 7:00 pm / Pledge of Allegiance by Supervisor, Dan Boes

Board Members Present: Dan Boes, Lee Frandsen, Andi Knapp, Tim Thornhill, Miranda Brewer

Guests Present: approximately 15 community members signed in.

Approval of Minutes: **Motion** Frandsen 2nd Thornhill to approve Minutes from December 11 Regular meeting Motion passed unanimously.

Approval of Agenda: **Motion** Frandsen 2nd Thornhill to approve the agenda. Motion passed unanimously.

Public comment on Agenda items: Opened at 7:01 – 7:03 – Questions about what is “Unknown” on map of Petersen Park, Parks & Rec Committee

Supervisor’s Report – Happy New Year! Working on Parks & Rec Committee, by laws / description of committee responsibility, still accepting names to be appointed to the committee. Planning Commission appointment to fill vacancy until March 2025 – Gordon Willett. Knapp 2nd Frandsen to appoint Gordon Willett to the PC filling the term ending March 2025. Motion passed unanimously. Supervisor Boes introduced his Deputy, Julie Graham. Motion by Knapp 2nd Brewer to move \$750 from 901-970 to 171-704 Deputy Supervisor wages from January 1 to March 31, 2024 wages at the pay rate of \$15/hr. Roll Call Vote: Ayes – Brewer, Knapp, Frandsen, Thornhill, Boes Nays – None Motion Passed

Treasurer’s Report: : Beginning Balances-General Fund \$636,630.45 ARPA Fund \$29,955.06 Ending Balances - General Fund \$201,896.01, ARPA Fund \$23,963.56 **Motion** Knapp 2nd Frandsen to approve the Treasurer’s report as presented. Motion passed unanimously

Reading of the Bills: Ck # 9415 - #9535, (plus online/CC payments) Totaling: \$425,017.24 **Motion** Frandsen 2nd Thornhill to pay bills as presented. Yes: Knapp, Frandsen, Podell, Thornhill & Boes Nays: None Motion passed. The treasurer explained that she moved \$400,000 from the General Checking account into a Money Market account to increase interest our money can earn.

Clerk’s Report: 1. Presidential Primary – Tuesday, February 27, 2024 – early voting will be handled by the County Clerk in Stanton 2. MVT Election Commission will meet on Monday, February 5, 2024 @ 4:30 pm to appoint election workers & to hold the Public Accuracy Test of the Voting Machines 3. Election workers will get training in Stanton from the County Clerk on either February 8th or February 13th. – if interested in working one of the elections in 2024 you must apply to the Clerk by January 19th. MVT is still seeking Democratic Election workers. 4. MTA Conference, MAMC School & other MTA classes for 2024 proposal - Proposal for Clerk & Deputy Clerk Training with the Michigan Association of Municipal Clerk Institute. This will be held at the Comfort Inn & Suites in Mt. Pleasant, MI. MAMC Institute March 17 – 22, 2024 Registration Fee: \$1400 (\$700.00 each) Lodging: \$532.80 Estimated Comfort Inn & Suites Total Cost: \$1932.80 Registration Fee includes, lunch on Monday, Tuesday, Thursday & Friday and dinner on Sunday & Thursday. Meals: \$30 / 3 meals / 2 attendees = \$180 Mileage = 94 miles x \$.67 = \$62.98 Total proposed: up to \$2200. Knapp presented a proposal for the Clerk & Supervisor to attend the MTA Annual Conference in April up to \$2500 (includes registration/hotel rooms/meals) **Motion** Frandsen 2nd Thornhill to accept the proposal as presented. Roll Call vote: Ayes – Frandsen, Thornhill, Brewer, Knapp & Boes Nays – None – Motion Passed. 5. Clerk is advertise for lawn service & sexton service for the upcoming year.

Report from County Commissioner, Pat Carr: not present

Report from Planning Commission: Short Term Rental Ordinance has been sent to the attorney for review, next meeting schedule for March 7, 2024.

Report from Zoning Administrator – Dave Kelsey: No permits were issued for December 2023

Report from Fire Board: 3 incidents in MVT, FEMA Grant for air compressor to Trufant station, Treasurer has requested a copy of the Annual Audit of the Fire District for our records.

Report from Cemetery Coordinator: Working on the maps with CIMS, no burials & will be accepting bid for lawn service & sexton work.

Old Business:

- A. **Parks Update** – Treasurer Brewer presented a map with the properties associated with “**Petersen Park**” in Trufant. Township Attorney is drawing up a new deed for both parties, that currently own Petersen Park, to sign for the Township to officially own the “leased” property of Petersen Park. The properties are still being surveyed, but waiting for title searches to ensure the property boundaries are correct. **Veteran’s Park** in Trufant is essentially 80’ of a side yard that was “leased” to the Township to put a monument & flag pole – it is not a separate piece of property and never can be split from the home that resides on the property. The board discussed the future of the park and agreed that once all the Township properties are surveyed and we know exactly what is owned by the Township then the location of the Veteran’s Park will be reviewed to establish where it can be moved & improved upon. **Coral Park** – part of the park is on the Church property and a property line adjustment has been proposed to the owner of the church. We are waiting to see if this is agreeable and how much money they would like for the portion of property that the park is occupying.

New Business:

1. 2024 MTA Educational Classes – Borad members were given a listing for classes currently available for 2024
2. Montcalm MTA Chapter meeting is February 20, 2024
3. Fire Borad Representation – the board was given the Lakeview Fire District contract that was signed – states that the 2 representatives will be One Current Board Member & one resident of the township at large, no one serving on the Fire Department may be the representative.

Public Comment: Started at 8:06 – 8:11 pm

Things mentioned: Some street lights on Second Street in Trufant on working, Holiday Light in Trufant looked nice, but a couple had bulbs burned out

Adjournment: Motion Frandsen 2nd Brewer to adjourn at 8:13 pm. Motion passed unanimously.

Respectfully submitted: Andi Knapp MVT Clerk

Next Meeting: Monday, February 12, 2024, at 7:00 pm